

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Education
Date:	14 May 2024
Title:	Alterations and Refurbishment at Prospect School, Havant
Report From:	Director of Universal Services

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Purpose of this Report

1. The purpose of this report is to seek spend approval to the project proposals for alterations and refurbishment at Prospect School to improve the provision for pupils with special educational needs at the total cost of £650,000.

Recommendation

2. That the Executive Member for Education gives approval to spend £650,000 on the project proposals for the alterations and refurbishment at Prospect School to improve the provision for pupils with special educational needs.

Executive Summary

3. Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition.
4. The project comprises alterations and refurbishment to make the current accommodation more suitable to the pupils' special educational needs, including improvements to skills rooms and sport and exercise facilities.
5. There are no additional places for pupils created as part of this project.
6. The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services Decision Day on 19 January 2024 with a budget of £650,000.
7. Hampshire County Council Development Management have confirmed that the works are Permitted Development and do not therefore require planning

consent.

Background

8. Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition.
9. Prospect School was built in 2007, providing specialist education for boys with emotional, behavioural and social difficulties. The teaching and administration accommodation was expanded in 2019, through the conversion of space within the pitched roofs, enabling an increase in the capacity of the school from 62 to 80 pupils.
10. The proposed alterations and refurbishment works are required to make the current accommodation more suitable to the pupils' special educational needs and support their education through improvements to skills rooms and sport and exercise facilities.
11. The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services Decision Day on 19 January 2024 with a budget of £650,000.

Finance

Capital Expenditure:

12. The Capital Expenditure has already been approved in principle; the following table outlines the breakdown of its distribution across the project. The current estimate includes inflation to mid-point construction in May 2024 (2Q24).

Capital Expenditure	Current Estimate	Capital Programme
	£'000	£'000
Buildings	558	558
Fees	92	92
Total	650	650

Sources of Funding:

13.

Financial Provision for Total Scheme	Buildings	Fees	Total Cost
	£'000	£'000	£'000
1. From Own Resources			
a) Capital Programme (as above)	0	0	0
2. From Other Resources			

a) Basic Need Grant	558	92	650
Total	558	92	650

a) Building Cost:

Net Cost = not applicable due to the nature of the works

Gross Cost = £2,959/m²

Cost Per Pupil Place = not applicable

Gross Internal Floor Area = 148m² (area of refurbishment)

b) Furniture & Equipment:

Included in the above figures is an allocation of £60k for the provision of fittings and I.T. (inclusive of fees).

c) School Balances:

The school has the following level of balances:

- Published revenue balance as of 31 March 2023: £102,413
- Devolved formula capital balance as at 31 March 2023: £32,209

Revenue Issues:

14. As the scheme described above is a school improvement project and not creating additional places no material additional implications for the ongoing school revenue budget are expected.

Details of Site and Existing Infrastructure

15. Prospect School is located off Freeley Road, Havant in a residential area on the north-west edge of the settlement.
16. A site plan of the school is included in Appendix 2.
17. Built in 2007, the school comprises a series of single-storey clay-tiled pitched roof forms surrounding two landscaped courtyards. Deep overhanging eaves shelter a covered walkway overlooking the courtyards, providing the main circulation around the school. The structure is steel frame, with brick elevations.
18. In 2019, sections of the roof space were converted to provide three additional classrooms, together with additional office space and a meeting room.
19. A pupil drop-off zone is provided to the east front of the school, with the staff car park located adjacent to Freeley Road.
20. A fenced multi-use games area is located to the south of the school building, together with a grassed playing field.

21. The existing services infrastructure to the site are sufficient to accommodate the project proposals.

Scope of the Project

22. The project comprises various internal alterations and refurbishments to the ground floor accommodation, together with some improvements to external sport and exercise facilities, as shown on the plans in Appendix 2.

The Proposed Alterations

23. The proposed alterations and refurbishments comprise:

- Conversion of a small 1:1 room into a life skills room
- Conversion of a small meeting room into an interactive gaming hub, including refurbishment of adjacent office and meeting room.
- Conversion of unused changing rooms into a small fitness gym.
- Refurbishment of the existing food technology room to provide a training kitchen fitted-out to catering college standard.

External Works

24. The proposed external works comprise:

- Installation of new external gym equipment.
- Upgrade to the existing multi-use games area.

Planning

25. Hampshire County Council Development Management have confirmed that the works are Permitted Development and do not therefore require planning consent.

Construction Management

26. The construction work will take place during the school holiday period and local management arrangements will be put in place to manage the health and safety impact for any staff on site during that time. The contractor will access the school site via the staff car park off Freeley Road.

27. A contractor's compound will be established on part of the staff car park, as shown on the plans in Appendix 2.

28. As the works will be undertaken during the school holiday there will be no need for restrictions on the timing of deliveries or movements of vehicles at the start or end of the day.

29. The works will be procured through the Minor Works Framework and are anticipated to commence on site at the start of the summer school holiday

2024, completing for September 2024.

Building Management

30. The existing building management arrangements will remain in place.

Professional Resources

31.

Architectural	Universal Services – Property Services
Landscape	Universal Services – Property Services
Mechanical and Electrical	Universal Services – Property Services
Structural Engineering	Universal Services – Property Services
Quantity Surveying	Universal Services – Property Services
Principal Designer	Universal Services – Property Services
Drainage Engineering	Universal Services – Hampshire Engineering Services

Consultation and Equalities

32. The local HCC Member, Cllr Liz Fairhurst, Member for North West Havant has been consulted.

33. The following have been consulted during the development of this project.

- Headteacher and School Staff
- School Governors
- Children’s Services.
- Executive Lead Member for Children’s Services.
- Local County Councillor – Cllr Liz Fairhurst
- Fire Officer.
- Access Officer.
- HCC Development Management.
- HCC Management Surveyor

34. An Equalities Impact Assessment has been carried out and is included in Appendix 1.

Risk & Impact Issues

Fire Risk Assessment

35. Sprinkler systems shall be installed in new and refurbished buildings where appropriate, based upon a risk assessment methodology.

36. The existing building is fitted with sprinklers and the system will be adapted to suit the proposed alterations.

Health and Safety

37. Design risk assessments, pre-construction health & safety information and Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

Climate Change Impact Assessments

38. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

Climate Change Adaptation

39. Along with the existing school building, the areas of the proposed internal alterations will be vulnerable to the future extreme heat, rain and wind events that will occur with the climate consequences of a global average 2°C temperature rise by 2050. Such events could cause significant disruption to the use of the school, like many schools and buildings across the Council's estate.
40. The proposed alterations will incorporate the following climate adaptation measures to improve resilience to summer overheating of the specific spaces involved in the project:
- Night-time cooling by mechanical ventilation to life-skills room, gaming hub and small gym.

Carbon Mitigation

41. Carbon emissions from this project arise during the supply of its raw materials manufacture and construction, together with the operational emissions from its heating and power consumption throughout its use.
42. The project will incorporate the following measures to reduce the operational carbon emissions and those embodied in its construction process:
- The adaptation and reuse of the existing accommodation, rather than building an extension, reducing the embodied carbon emissions from construction.
 - Energy efficient lighting and heating controls
 - The use of timber from sustainable sources
 - A site waste management plan will be developed to ensure that during construction the principles of minimising waste are maintained.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

An Equalities Impact Assessment has been carried out and is included in Appendix 1 below.



Equality Impact Assessment

What is an Equality Impact Assessment (EIA) and why does the County Council do them?

The [Public Sector Equality Duty](#) (PSED) is an obligation within the [Equality Act 2010](#) ("the Act"), which asks public authorities, like Hampshire County Council, to give 'due regard' to equality considerations, in particular to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

This includes assessing the impact of policies and practices on individuals and communities with a protected characteristic, as defined in the Act and some other specific groups. The County Council uses EIAs to ensure it has paid 'due regard' to equalities considerations when there are changes to a service or policy, a new project or certain decisions.

EIA author	Position & Department	Contact
Amy Chambers	Senior Operations Officer Children's Services	amy.chambers@hants.gov.uk Tel:03707 798802

Title:	Internal and External Alterations and Refurbishment at Prospect School, Havant
Related EIAs:	None

EIA for Savings Programme:	No
Service affected	Prospect School, Freely Road, Havant.
Description of the service/policy/project/project phase	Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition.
New/changed service/policy/project	The project comprises various internal alterations and refurbishments to the ground floor accommodation, together with some improvements to external sport and exercise facilities. The proposed internal alterations and refurbishments comprise: conversion of a small 1:1 room into a life skills room, conversion of a small meeting room into an interactive gaming hub, including refurbishment of adjacent office and meeting room, conversion of unused changing rooms into a small fitness gym, refurbishment of the existing food technology room to provide a training kitchen fitted-out to catering college standard. The proposed external works comprise: installation of new external gym equipment and upgrade to the existing multi-use games area.

Engagement
Prospect School have been consulted throughout the development of the project to ensure that the proposed works are adequate and appropriate for the needs of the children attending the school. The Headteacher, with support from the Children's Services liaison officer, has consulted with school staff and governors to ensure they support the proposed works.

Equalities considerations - Impact Assessment

Age

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Impact on public	Positive
Impact on staff	Neutral
Rationale	The proposed works will have a positive impact on the children aged 11-16 years that attend the school. The works will provide them with additional and more suitable accommodation that they can use throughout the school day.
Mitigation	

Disability

Impact on public	Positive
Impact on staff	Neutral
Rationale	<p>Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition. Admission into the school is only via the Special Educational Needs team approving the placement for a child/ young person and them having Prospect School named on their Education and Health Care Plan (EHCP).</p> <p>The additional works will create additional accommodation that students will be able to access. The creation of a life skills room will enable the students to practice real life daily activities in a supporting and secure environment such as washing dishes, cooking, doing laundry, eating a meal at a table etc. The creation of the interactive gaming hub will allow students use the space as a reward for good behaviour which will hopefully encourage more by positive role modelling across the school.</p>
Mitigation	

Gender Reassignment

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Pregnancy and Maternity

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Race

Impact on public	Neutral
Impact on staff	Neutral

Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Religion or Belief

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Sex

Impact on public	Positive
Impact on staff	Neutral
Rationale	Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition so the proposed projects at the school will have a positive impact on those who share sex as a protected characteristic.
Mitigation	

Sexual Orientation

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Marriage and Civil Partnership

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Poverty

Impact on public	Neutral
Impact on staff	Neutral

Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Rurality

Impact on public	Neutral
Impact on staff	Neutral
Rationale	There will be no change in benefits to this protected characteristic group, over and above the current circumstances and over other protected characteristics groups, therefore the impact has been assessed as neutral for both staff, children and young people.
Mitigation	

Geographical Impact: East Hampshire, Fareham, Gosport, Havant

Equality Statement

Additional information:

Prospect School admits children from all over Hampshire however their main areas of travel are East Hants, Havant, Fareham and Gosport.

Overview Statement:

A summary assessment to show that due regard to the Public Sector Equality Duty has been paid, which is undertaken when a full EIA is not needed:

EIA reference number: 00603

Date of production of EIA for publication: 09/04/2024